

The privacy of Data (as hereinafter defined) is important to LeaseWeb Asia Pacific Pte. Ltd. (UEN 201332642C) (hereinafter "LeaseWeb SG"). LeaseWeb SG is therefore pleased to provide this privacy statement to inform you of LeaseWeb SG's practices with respect to the collection, storage, use and disclosure of Data. In this privacy statement, "Data" refers to any data about an individual who can be identified either from that data alone, or from that data together with other information to which LeaseWeb SG has or is likely to have access.

This privacy statement does not cover Data hosted, transmitted or processed on infrastructure leased from LeaseWeb SG. In such event, You will be responsible for determining the purposes and means of the processing of said Data, and you will be the data controller in regards to such processing. LeaseWeb SG shall be a data intermediary in relation to said Data, and any actions performed by LeaseWeb SG in relation to such Data shall be solely governed by the agreement concluded between you and LeaseWeb SG.

Further, where you provide any Data to LeaseWeb SG, you represent and warrant to LeaseWeb SG that you have obtained all necessary consents relating to the collection, use and disclosure of such Data from the individuals in question for the purpose of such provision and in the manner contemplated by the use of services provided by LeaseWeb SG.

Also note that the website www.leaseweb.com is offered by LeaseWeb Global B.V. The privacy statement of LeaseWeb Global B.V. is available [here](#).

By using any part of LeaseWeb SG's services and/or communicating with LeaseWeb SG, you are deemed to have understood, accepted and agreed to be bound by the latest version of this privacy statement. If you do not agree with any part of this privacy statement (as may be revised from time to time), you must immediately cease to use LeaseWeb SG's services altogether.

HOW LEASEWEB SG COLLECTS DATA

LeaseWeb SG may collect Data when:

- You order a service from LeaseWeb SG.
- You enter a promotional game of chance with LeaseWeb SG.
- You participate in a LeaseWeb SG survey.
- You subscribe to a LeaseWeb SG newsletter.
- You ask LeaseWeb SG for more information about a LeaseWeb service, or contact LeaseWeb SG with a question, comment or complaint.
- You submit an abuse notification to LeaseWeb SG.
- You use the LeaseWeb SG network, LeaseWeb SG infrastructure and/or other LeaseWeb SG services.

LeaseWeb SG also collects Data from LeaseWeb Global B.V. (hereinafter "LeaseWeb Global") and other affiliates of LeaseWeb SG. In addition, LeaseWeb SG may collect Data from fraud-prevention agencies, referral partners, business directories and credit reference agencies.

WHAT TYPES OF DATA LEASEWEB SG COLLECTS

LeaseWeb SG collects the following Data about an individual:

- Personal name, private address, phone number, date of birth, marital status, email address and personal identification numbers (excluding social security number).
- LeaseWeb SG account information – such as LeaseWeb SG services ordered, domain name registration information, the IP addresses assigned by LeaseWeb SG, customer ID, service charges owed and received, the use of LeaseWeb SG services or any other information related to such account.
- Information on communications with LeaseWeb SG – such as a note or recording of a call with LeaseWeb SG, a chat record of a chat session with LeaseWeb SG, an email or letter sent to LeaseWeb SG or other records of any contact or communication with LeaseWeb SG.
- Information about his payment method, such as credit card number, bank account number or other banking information.
- Information provided to LeaseWeb SG in connection with notifications to LeaseWeb SG of a (suspected) breach of LeaseWeb SG's acceptable use policies.
- Video footage of the individual in a LeaseWeb SG datacenter.
- Documents and information that certify the individual's identity.

WHY LEASEWEB SG COLLECTS, USES, DISCLOSES AND/OR PROCESSES DATA

LeaseWeb SG collects, uses, discloses and/or processes Data for the following purposes:

- Processing of orders and provision of services.
- Conducting market research, conducting retention and customer satisfaction surveys, conducting marketing activities (including through email newsletters and social media), conducting sales activities (including analyzing Data and the use of LeaseWeb SG services for making (personalized) offers and quotes with the aim of entering into a customer relationship, and/or maintaining, renewing or expanding a customer relationship) and offering promotional games of chance.
- Communicating with customers (i) to provide information about services of LeaseWeb SG and affiliated companies, (ii) to provide information about offers, orders, provision of services, order status and payment, (iii) to provide support and maintenance services, (iv) to handle complaints, and (v) to answer questions from (potential) customers.
- Performing financial processes, including (i) calculating, invoicing and collecting of service charges, (ii) processing financial transactions regarding the acceptance of orders, and (iii) granting debt collection rights to third parties.
- Investigating creditworthiness and risk management, including prevention of overextending credit to (potential) customers and verifying whether (potential) customers will be able to comply with financial obligations.
- Investigating and processing suspected violations of LeaseWeb SG's acceptable use policy.
- Ensuring the security of persons, goods and objects, and performing fraud detection.
- Conducting legal processes, including (i) conducting legal proceedings, and (ii) collecting evidence as may be reasonably required for civil legal proceedings.

- Complying with statutory obligations, including (i) provision of data to authorized authorities in the context of criminal investigations, (ii) complying with (applicable) data retention obligations, and (iii) the provision to third parties of Data concerning customers in connection with an infringement of these third parties' rights.
- Establishing the identity of customers or third parties, including in relation to the provision of access to data centers.

You may inform LeaseWeb SG of any withdrawal of consent in relation to any of the above purposes by giving not less than 30 days' notice of such withdrawal of consent to LeaseWeb SG Data Protection Officer. Upon and depending on the extent of such withdrawal of consent, LeaseWeb SG may not be in a position to continue providing you with some or all of LeaseWeb SG's services.

SHARING DATA WITH THIRD PARTIES

LeaseWeb SG may share Data with:

- LeaseWeb Global B.V. This affiliate of LeaseWeb SG offers tools and services (including the websites www.leaseweb.com, the LeaseWeb Customer Portal and the LeaseWeb API) that may be used to order or manage LeaseWeb SG Services or to communicate with LeaseWeb SG. LeaseWeb SG may share Data with LeaseWeb Global B.V. in connection with said tools and services. Please review the [privacy policy](#) of LeaseWeb Global B.V. to learn about its practices with respect to the collection, storage and use of Data.
- Partners or agents involved in delivering the services you've ordered with LeaseWeb SG.
- credit reference, fraud prevention or business scoring agencies, or other credit scoring agencies.
- domain name registries when LeaseWeb SG registers a domain name on your behalf.
- debt collection agencies or other debt recovery organisations.
- law enforcement agencies, regulatory organisations, courts or other public authorities to the extent required by law.
- a LeaseWeb SG customer, if you notify LeaseWeb SG that this customer's use of LeaseWeb SG services violates the LeaseWeb SG's Acceptable Use Policies or applicable law.
- a third party that has claimed that your use of the LeaseWeb SG services violates the LeaseWeb SG's Acceptable Use Policies or applicable law (to the extent such sharing is required by law).

DATA SECURITY

LeaseWeb SG has implemented technical and organisational measures to keep Data – to the extent technically possible – safe from outside attacks. When collecting, using, processing or disclosing Data, LeaseWeb will use current encryption methods to protect Data, where appropriate.

DATA RETENTION

LeaseWeb SG shall retain Data until the retention of such Data:

- no longer serves the purpose for which the Data was collected; and
- is no longer necessary for legal or business purposes.

RIGHTS OF INDIVIDUAL

Under applicable law, an individual has the right to (i) check whether LeaseWeb SG holds Data relating to him, (ii) access that Data, and (iii) correct any Data that is incorrect. Such individual may exercise these rights, by visiting LeaseWeb Global B.V.'s Self Service Center and follow the instructions provided. Alternatively, the individual may contact the LeaseWeb SG Data Protection Officer at the particulars indicated in the box below.

PRIVACY STATEMENT CHANGES

LeaseWeb SG reserves the right to change this privacy statement, and will post any revisions on the LeaseWeb website www.leaseweb.com. LeaseWeb SG advises you to check this page regularly to see if any changes have been implemented, as your continued use of LeaseWeb SG's services following such change, shall be deemed to be your acceptance of such changes.

QUESTIONS

If you have any questions or suggestions about LeaseWeb SG's privacy practices, please feel free to contact LeaseWeb SG Data Protection Officer .

This privacy statement was most recently changed on 24 September 2015.

LeaseWeb Asia Pacific Pte. Ltd. (137 Market Street, #03-01, Grace Global Raffles, Singapore 048943)

DATA PROTECTION OFFICER OF LEASEWEB ASIA PACIFIC PTE. LTD.**FOR MATTERS RELATING TO PERSONAL DATA PROTECTION**

LeaseWeb Asia Pacific Pte. Ltd., a company incorporated in Singapore with UEN 201332642C, designates the following person as its data protection officer pursuant to the Personal Data Protection Act 2012, Singapore.

Name : Bas Winkel
Address : 137 Market Street, #03-01, Grace Global Raffles,
Singapore 048943
Telephone : +65 3158 7350